



Country Club

Homeowners' Association

Dedicated to building our community

www.countryclubestateshoa.org

MINUTES of the COUNTRY CLUB HOA BOARD MEETING – 12 January 2021

President Vonney Northrop called the meeting of the CCHOA Board to order at 5:35 PM on 12 January 2021. The meeting, due to COVID-19 concerns, was held via Zoom conference.

Present: Vonney Northrop, Sandy Gallof, Janice Marie-Gallof, Ken Francois, Marty Henderson, and Vicki Tostanoski.

Absent: Dorothy Hornby

The agenda for this meeting is provided in Attachment 1.

MINUTES of the PREVIOUS MEETINGS:

- a. The minutes of the previous regular Board meeting held on 10 November 2020 were presented. Janice motioned that the minutes be approved. Vonney seconded the motion. The minutes were approved unanimously.

FINANCIAL REPORT (Marty Henderson):

- a. The Treasurer's Financial Reports for the period ending 30 November 2020 and 31 December 2020 are provided in Attachments 2-4 and 5-7 respectively.
- b. The HOA has \$8,830.56 available for its use. The US Bank Operating Checking account did not reconcile and was off +\$.36, which was expected as the balance was low \$.36 last month due to US Bank's check reader machine misreading 2 checks. In addition, we have \$443.04 in the History fund, and \$19,839.84 committed to Waste Connections future bills (all of 2021). This total for Waste Connection matches the Jan 1 2021 bill times 12, so we are in sync.
- c. We added 6 new trash customers in December so our total number of customers is 127. That's 40% of the 314 homes that are able to sign up for the trash service). Marty billed 121 for 2021 with the 3% rate increase and received payment in December from everyone.
- d. We had trouble with our trash pickup Dec 31st, due to the snow and ice on some of our roads. The truck even had trouble going up Lees LN. Marty is collecting info from who was missed and he will talk to Waste Connections on 4 January. He thinks they will need to start using chains for when the weather is bad. We can't count on the city to clear our residential streets. One neighbor on Chelton Drive has reported to the city twice about the hazardous conditions.
- e. Marty had no issues with the January 1st 2021 bill from Waste Connection. He did have trouble balancing the trash totals for 2020, but was able to find his mistake in Quickbooks and he is only off \$3.20 for the entire year.
- f. Susan got the newsletter edited and assembled. We used Minuteman Press and they folded, used four tabs (tape), as well as using the bulk mail rate. We left 1 page in color, which increased the costs some. The total cost was \$282.21 for 200 newsletters. This includes; the paper, printing with 1 page color, folding & taping as well as postage and taking to the Post Office.
- g. Vicki motioned that the Financial Reports be approved. Janice seconded the motion. The Reports were approved unanimously.

OLD BUSINESS

- a. 2021 Budget
 - 1) Vonney asked if Ken had any more information on Board educational courses. Ken replied he had none. Both Vonney and Ken attended one webinar and did not find the course material useful.
 - 2) Vonney asked if the budget had funds allocated for items like a book sale and/or a music event. Marty replied these items are currently not in the proposed budget but it would be easy to add line items, later in the year, and reallocate funds to cover their costs. These actions would require the Board's approval.
 - 3) Vonney suggested having a generic line item for Community Activities. Marty replied that by breaking activities out, it would be easier to track expenses.
 - 4) Vonney motioned that the proposed 2021 budget be approved. Vicki seconded the motion. The budget was approved unanimously.
- b. Board Education Courses: See Old Business a.1). No further discussion.

NEW BUSINESS

- a. Covenants Misconceptions
 - 1) Janice reported that someone in the neighborhood was upset because they thought a Board member had called Code Enforcement regarding a Recreational Vehicle. She had advised the neighbor this was not true and the Board did not know who called Code Enforcement. Marty stated he also has had neighbors ask me if the HOA registered a complaint to the city. Sandy reiterated that the Board normally will not get involved unless there are two neighbors complaining. He also stated we provide advice on how to resolve the issue since the Board, in most instances, does not have enforcement authority (such as fines or assessments).
 - 2) Janice also stated it has been several years since there has been a discussion about Covenants and how they work. For this reason and the fact that we have had new people move into the neighborhood, she suggested a Newsletter article be written explaining what the Covenants are and how they are used. Vonney agreed an article, if it was short, should go into the next Newsletter (currently scheduled for late February).
 - 3) **Sandy volunteered to write the Newsletter article.**
 - 4) Vonney asked how many issues have been reported to the Board in the last year. Sandy estimated between five and six issues.
- b. Board Succession: Nothing new to report. Vonney will contact two neighbors who stated they are interested in doing some volunteer work.
- c. Annual Fire Mitigation Meeting
 - 1) Sandy distributed the Colorado Springs Fire Department's (CSFD's) letter on Fire Mitigation and Chipping program schedule (Attachments 9 and 10). He noted that this year our neighborhood would have two weeks for chipping.
 - 2) Vonney suggested a mid-March Zoom meeting for our annual Fire Mitigation meeting. She suggested a weekday evening meeting when more people are available **Sandy will contact the CSFD to see if a representative could be available to support such a meeting.**
 - 3) Vonney asked what percentage of our neighbors did not sign up but still put out piles for chipping. **Sandy will check with the CSFD to see if this data is available.**
 - 4) Vonney asked if we want to include non HOA neighborhoods. Last year we included properties on North Chelton from Paseo to Centre. **Sandy will check how many homes are in the Country Club area, as defined by the CSFD, and methods to contact them.**
- d. Snow Plowing
 - 1) Sandy reported the City is very strict about private individuals/companies plowing public streets.
 - 2) Marty reported that it appeared that someone, possibly the City, plowed Austin Drive the last time it snowed. The City did not do this last year so this is new.

- 3) Since there are no sidewalks on Chelton Drive, Austin Drive, Austin Place, or Highland Drive, the snow on the streets is a safety issue.
 - 4) **Sandy will submit a request to the City for snow plow support.**
- e. Waste Connections
- 1) Marty reported Waste Connections is buying Springs Waste. He is working with Waste Connections to identify current Springs Waste customers in our neighborhood. Marty expressed a willingness to drive around the neighborhood and try to identify current Springs Waste customers.
 - 2) **Vonney suggested an article in the next Newsletter address this acquisition and its impacts to our neighborhood.**

STATUS REPORTS OF STANDING COMMITTEES

- a. Social/Welcome/History
 - 1) Dorothy reported, via email, that she delivered two Welcome packets: 2938 Marilyn Rd and 3120 N Chelton Rd. She is waiting for renovations to be completed for the house on Country Club Drive, purchase finalization of the house on Leslie, and for the new owners on Paseo to move in.
 - 2) Janice stated she received only one response from the Newsletter article regarding pickup of the History Book. There are still about 12 houses that have not gotten/picked up their copy.
 - 3) **Janice suggested a letter to the remaining properties regarding History Book pickup. Vonney thought a Newsletter article would be better.**
- b. Communications: No report.
- c. CONO: Ken stated the next CONO meeting, 14 January, will discuss two bills regarding HOAs before the Colorado General Assembly (HB 20-1200: HOA Dispute Resolution Program and HB 20-1333: Governance of HOAs/Common Interest Communities under the Common Interest Ownership Act). Both potential bills only apply to mandatory HOAs/Common Interest Communities. They, therefore, should not affect us since we are a voluntary HOA. Ken, however, will attend and see if anything has changed.
- d. Covenants: No report.
- e. Safety: No report.

Vonney motioned the meeting be adjourned. Vicki seconded the motion. The meeting was adjourned at 6:35 PM.

The next regularly scheduled meeting will be: **Tuesday, 9 February 2021 at 5:30 pm. Due to COVID-19 restrictions, the next meeting will be via Zoom.**

Respectfully submitted,
 Sanford Gallof, Secretary
CCHOA BOARD

Board Positions as of Nov 2020:

President Vonney Northrop
 Vice President . Janice Marie-Gallof
 Treasurer..... Marty Henderson
 Secretary..... Sandy Gallof
 At-Large Dorothy Hornby
 At-Large Ken FrancoisCONO Representative
 At-Large Vicki Tostanoski.....Chief Information Officer - Communications

COMMITTEES:

- COVENANTS/ARCHITECTURE: CHAIRMAN - Open
MEMBERS: Dave May, Rich Northrop
- SAFETY: BOARD COORDINATOR Sandy Gallof
MEMBERS: Bob Frye, Steve Paradis, Dave May
- HISTORY: BOARD COORDINATOR- Janice Marie-Gallof
MEMBERS: Deb Berwick, John Potterat, Judie Werschkey
- SOCIAL/WELCOME: BOARD COORDINATOR – Janice Marie-Gallof/Dorothy Hornby (Welcome)
SOCIAL MEMBERS: Bill Hoover
- MEMBERSHIP: BOARD COORDINATOR – Marty Henderson (maintains database)
MEMBERS: Open
- COMMUNICATIONS: BOARD COORDINATOR - Vicki Tostanoski
MEMBERS: Susan Henderson (Newsletter),

ATTACHMENT 1
Board Meeting Agenda
12 January 2021

1. Convene **5:30 pm**
2. Roll Call
3. Reading and Approval of Minutes of Previous Meeting
4. Approval of Financial Report
5. Old Business (matters previously introduced which have come over from the preceding meeting)
 - a) 2021 Budget Approval
 - b) Board Education Courses
6. New Business
 - a. Covenants Misconceptions
 - b. Board Succession
 - c. Annual Fire Mitigation Meeting
 - d. Snow Plowing
7. Status Reports of Standing (permanently established) Committees (Reports to be provided prior to Board Meeting. **Time allocated at Board Meeting only if committees have issues for Board consideration**)
 - a) Social/Welcome
 - b) Communications
 - c) CONO
 - d) Covenants
 - e) History
 - f) Safety
8. Adjourn

**ATTACHMENT 2
TREASURER'S REPORT: CCHOA FINANCIAL STATUS 11/30/2020**

| As of November 30 2020 | | | |
|------------------------------------|---------------|------------------|--------------------|
| Sources | Number | \$ Amount | |
| 2020 Dues Paid USPS | 177 | \$5,310.00 | Same as last month |
| 2020 Dues Paid via PayPal | 7 | \$201.81 | same as last month |
| 2020 Dues Prorated | 0 | \$0.00 | |
| 2020 Dues Paid Extra | 1 | \$20.00 | same as last month |
| | | | |
| Totals for 2020 | 184 | \$5,531.81 | |
| % of 314 Homes that Paid 2020 Dues | 58.60% | | |
| | | | |
| | | | |
| 2021 Dues Paid USPS | 75 | \$2,250.00 | |
| 2021 Dues Paid via PayPal | 0 | \$0.00 | |
| 2021 Dues Paid Extra | 0 | \$0.00 | |
| | | | |
| Totals for 2021 | 75 | \$2,250.00 | |
| % of 314 Homes that Paid 2021 Dues | 23.89% | | |
| | | | |
| | | | |
| Operating Checking Account Balance | | \$18,148.00 | |
| Commitment to Waste Connection | | \$11,034.67 | |
| History Book Fund | | \$405.54 | |
| Operating Balance | | \$6,707.79 | |
| Reserve Account Balance | | \$2,360.80 | |
| Total Available HOA Funds | | \$9,068.59 | |

**ATTACHMENT 3
TREASURER'S REPORT: RECONCILIATION Detail 11/30/2020**

12:48 PM
12/01/20

**Country Club Homeowners Association
Reconciliation Detail
US Bank - Operating, Period Ending 11/30/2020**

| Type | Date | Num | Name | Clr | Amount | Balance |
|---------------------------------------|------------|-------|-----------------------|-----|-----------------|------------------|
| Beginning Balance | | | | | | 8,824.84 |
| Cleared Transactions | | | | | | |
| Checks and Payments - 5 items | | | | | | |
| Bill Pmt -Check | 11/05/2020 | EFT | Waste Connections | X | -1,505.54 | -1,505.54 |
| Check | 11/05/2020 | Debit | Colorado Sec of State | X | -10.00 | -1,515.54 |
| Bill Pmt -Check | 11/11/2020 | 444 | Orten Cavanagh &H... | X | -535.10 | -2,050.64 |
| Transfer | 11/15/2020 | | | X | -2,000.00 | -4,050.64 |
| General Journal | 11/30/2020 | 130 | | X | -0.36 | -4,051.00 |
| Total Checks and Payments | | | | | -4,051.00 | -4,051.00 |
| Deposits and Credits - 3 items | | | | | | |
| Deposit | 11/02/2020 | | | X | 28.84 | 28.84 |
| Deposit | 11/21/2020 | | | X | 7,147.08 | 7,175.92 |
| Deposit | 11/30/2020 | | | X | 6,198.24 | 13,374.16 |
| Total Deposits and Credits | | | | | 13,374.16 | 13,374.16 |
| Total Cleared Transactions | | | | | 9,323.16 | 9,323.16 |
| Cleared Balance | | | | | 9,323.16 | 18,148.00 |
| Uncleared Transactions | | | | | | |
| Deposits and Credits - 1 item | | | | | | |
| Deposit | 11/24/2020 | | | | 18.10 | 18.10 |
| Total Deposits and Credits | | | | | 18.10 | 18.10 |
| Total Uncleared Transactions | | | | | 18.10 | 18.10 |
| Register Balance as of 11/30/2020 | | | | | 9,341.26 | 18,166.10 |
| New Transactions | | | | | | |
| Checks and Payments - 1 item | | | | | | |
| Bill Pmt -Check | 12/01/2020 | EFT | Waste Connections | | -1,524.08 | -1,524.08 |
| Total Checks and Payments | | | | | -1,524.08 | -1,524.08 |
| Total New Transactions | | | | | -1,524.08 | -1,524.08 |
| Ending Balance | | | | | 7,817.18 | 16,642.02 |

ATTACHMENT 4
Reconciliation Summary 11/30/2020

12:46 PM
12/01/20

Country Club Homeowners Association
Reconciliation Summary
US Bank - Operating, Period Ending 11/30/2020

| | Nov 30, 20 |
|--|------------------|
| Beginning Balance | 8,824.84 |
| Cleared Transactions | |
| Checks and Payments - 5 items | -4,051.00 |
| Deposits and Credits - 3 items | 13,374.16 |
| Total Cleared Transactions | 9,323.16 |
| Cleared Balance | 18,148.00 |
| Uncleared Transactions | |
| Deposits and Credits - 1 item | 18.10 |
| Total Uncleared Transactions | 18.10 |
| Register Balance as of 11/30/2020 | 18,166.10 |
| New Transactions | |
| Checks and Payments - 1 item | -1,524.08 |
| Total New Transactions | -1,524.08 |
| Ending Balance | 16,642.02 |

**ATTACHMENT 5
TREASURER'S REPORT: CCHOA FINANCIAL STATUS 12/31/2020**

| As of December 31 2020 | | | |
|------------------------------------|---------------|------------------|--|
| Sources | Number | \$ Amount | |
| 2020 Dues Paid USPS | 179 | \$5,370.00 | 2 more since last month |
| 2020 Dues Paid via PayPal | 7 | \$201.81 | same as last month |
| 2020 Dues Prorated | 0 | \$0.00 | |
| 2020 Dues Paid Extra | 1 | \$20.00 | same as last month |
| | | | |
| Totals for 2020 | 186 | \$5,591.81 | |
| % of 314 Homes that Paid 2020 Dues | 59.24% | | |
| | | | |
| | | | |
| 2021 Dues Paid USPS | 126 | \$3,780.00 | |
| 2021 Dues Paid via PayPal | 1 | \$28.83 | |
| 2021 Dues Paid Extra | 0 | \$0.00 | |
| | | | |
| Totals for 2021 | 127 | \$3,808.83 | |
| % of 314 Homes that Paid 2021 Dues | 40.45% | | |
| | | | |
| | | | |
| Operating Checking Account Balance | | \$26,752.64 | |
| Commitment to Waste Connection | | \$19,839.84 | This is the entire amount taken in for all of 2021, and it matches the Jan 2021 bill * 12 exactly. |
| History Book Fund | | \$443.04 | |
| Operating Balance | | \$6,469.76 | |
| Reserve Account Balance | | \$2,360.80 | |
| Total Available HOA Funds | | \$8,830.56 | |

**ATTACHMENT 6
TREASURER'S REPORT: RECONCILIATION Detail 12/31/2020**

8:39 AM
01/01/21

**Country Club Homeowners Association
Reconciliation Detail
US Bank - Operating, Period Ending 12/31/2020**

| Type | Date | Num | Name | Clr | Amount | Balance |
|--|------------|-------|-------------------|-----|-----------------|------------------|
| Beginning Balance | | | | | | 18,148.00 |
| Cleared Transactions | | | | | | |
| Checks and Payments - 2 items | | | | | | |
| Bill Pmt -Check | 12/01/2020 | EFT | Waste Connections | X | -1,524.08 | -1,524.08 |
| Check | 12/10/2020 | Debit | Minuteman Press | X | -282.21 | -1,806.29 |
| Total Checks and Payments | | | | | -1,806.29 | -1,806.29 |
| Deposits and Credits - 12 items | | | | | | |
| Deposit | 12/02/2020 | | | X | 3,072.04 | 3,072.04 |
| Deposit | 12/04/2020 | | | X | 18.10 | 3,090.14 |
| Deposit | 12/08/2020 | | | X | 28.83 | 3,118.97 |
| Deposit | 12/08/2020 | | | X | 2,902.80 | 6,021.77 |
| Deposit | 12/14/2020 | | | X | 223.20 | 6,244.97 |
| Deposit | 12/22/2020 | | | X | 278.16 | 6,523.13 |
| Deposit | 12/22/2020 | | | X | 3,301.42 | 9,824.55 |
| Deposit | 12/26/2020 | | | X | 37.50 | 9,862.05 |
| Deposit | 12/26/2020 | | | X | 131.88 | 9,993.93 |
| Deposit | 12/28/2020 | | | X | 208.32 | 10,202.25 |
| Deposit | 12/28/2020 | | | X | 208.32 | 10,410.57 |
| General Journal | 12/31/2020 | 131 | | X | 0.36 | 10,410.93 |
| Total Deposits and Credits | | | | | 10,410.93 | 10,410.93 |
| Total Cleared Transactions | | | | | 8,604.64 | 8,604.64 |
| Cleared Balance | | | | | 8,604.64 | 26,752.64 |
| Uncleared Transactions | | | | | | |
| Checks and Payments - 1 item | | | | | | |
| Check | 12/10/2020 | 445 | Rains Carrie | | -43.26 | -43.26 |
| Total Checks and Payments | | | | | -43.26 | -43.26 |
| Total Uncleared Transactions | | | | | -43.26 | -43.26 |
| Register Balance as of 12/31/2020 | | | | | 8,561.38 | 26,709.38 |
| Ending Balance | | | | | 8,561.38 | 26,709.38 |

ATTACHMENT 7
Reconciliation Summary 11/30/2020

8:40 AM
01/01/21

Country Club Homeowners Association
Reconciliation Summary
US Bank - Reserve, Period Ending 12/31/2020

| | <u>Dec 31, 20</u> |
|-----------------------------------|-------------------|
| Beginning Balance | 2,360.80 |
| Cleared Balance | 2,360.80 |
| Register Balance as of 12/31/2020 | 2,360.80 |
| Ending Balance | 2,360.80 |

**ATTACHMENT 8
CCHOA PROPOSED 2021 BUDGET**

| | ABC | D | E | F | AD | AE | AF |
|----|-----|---|---|---|----|---------------------------------------|--|
| 1 | | | | | | TOTAL | Comments |
| 2 | | | | | | Jan - Dec 21 | |
| 3 | | | | | | Income | |
| 4 | | | | | | Ads Income | |
| 5 | | | | | | Sponsor-Res Both | 350.00 Currently have 2 ads |
| 6 | | | | | | Total Ads Income | 350.00 |
| 7 | | | | | | HOA Dues Income | |
| 8 | | | | | | Dues 2020 | 5,400.00 180 Residents Paying Dues 54% |
| 9 | | | | | | Total HOA Dues Income | 5,400.00 |
| 10 | | | | | | Trash Service | 15,000.00 Trash service nets out and this is for informational purposes. Not included in totals |
| 11 | | | | | | Total Income | 5,750.00 |
| 12 | | | | | | | |
| 13 | | | | | | Expense | |
| 14 | | | | | | Communications | |
| 15 | | | | | | Newsletter | 1,400.00 3 Newsletters, increase cost with HOA paying for printing |
| 16 | | | | | | Website | |
| 17 | | | | | | Website Access | 185.00 GoDaddy Annual Costs |
| 18 | | | | | | Total Website | 185.00 |
| 19 | | | | | | Welcome Committee | 0.00 |
| 20 | | | | | | Total Communications | 2,085.00 |
| 21 | | | | | | Covenants Compliance Committee | 0.00 |
| 22 | | | | | | HOA Meetings | |
| 23 | | | | | | Block Party | 600.00 2 Block Parties |
| 24 | | | | | | Garage Sale | 200.00 Expand from 1st garage sale last year |
| 25 | | | | | | Meeting Rental and Services | 300.00 Donation to Ascension |
| 26 | | | | | | Refreshments | 200.00 2 HOA Meetings |
| 27 | | | | | | Total HOA Meetings | 1,300.00 |

| | A | B | C | D | E | F | AD | AE | AF |
|---------|---|---|---|---|---|---|----|---|---|
| 1 | | | | | | | | TOTAL | Comments |
| 2 | | | | | | | | Jan - Dec 21 | |
| 3 28 | | | | | | | | HOA Trash Service 15,000.00 | Payments to Waste Connections, nets to income received from participating members. Not included in totals |
| 29 | | | | | | | | Insurance-Bus Key-317, D&O-11 900.00 | Annual board liability insurance |
| 30 | | | | | | | | Professional Fees | |
| 31 | | | | | | | | Annual Corp Report 10.00 | Cost to register HOA with CO |
| 32 | | | | | | | | Board Education 200.00 | |
| 33 | | | | | | | | CONO Dues 75.00 | |
| 34 | | | | | | | | Total Professional Fees 285.00 | |
| 35 | | | | | | | | Reserve Fund 930.00 | For any unplanned expenditure |
| 36 | | | | | | | | Treasurer | |
| 37 | | | | | | | | Dues Invoicing Postage 200.00 | |
| 38 | | | | | | | | Office Supplies 50.00 | Envelopes and Paper |
| 39 | | | | | | | | Total Treasurer 250.00 | |
| 40 | | | | | | | | Total Expense 5,750.00 | |
| 41 | | | | | | | | Net Income 0.00 | |

ATTACHMENT 9
CSFD FIRE MITIGATION LETTER

January 8, 2021

Good Afternoon Neighborhood Champions,

I hope you and your community stayed safe and healthy during 2020. I also hope you all are just as excited as we are looking into 2021. Despite the challenges in 2020, it was a very productive year for the Colorado Springs Fire Department Wildfire Mitigation Section and I want to take a moment to share some information about our successes in 2020 and what is on the horizon for 2021.

First and foremost, I want to thank each of you for your assistance and support of our mission. I am so proud of the fantastic working relationships that we have with you and your respective neighborhoods. We truly cannot complete our work without leaders like yourselves. Thank you all for your hard work and the time you have dedicated to our cause.

As there were many changes in the Wildfire Mitigation Section in 2020, I am pleased to announce that we have three new staff members that have joined our section. Please welcome to our section, Melissa Hoffman, who will be managing our fuels mitigation projects, Adam Wisely who will be managing our onsite consultations, reassessments, and Cost Share Stipend Program, and Aaron Johnson who will be managing our seasonal chipping crews and helping with fuels mitigation projects.

The 2020 year was a record-breaking year for the Wildfire Mitigation Section. This year the section performed fuels treatment on a total of 2,257 acres in the Wildland Urban Interface. This great amount of work was completed through mitigation efforts in parks, open spaces, and through work in your neighborhoods with the Neighborhood Chipping Program. The program serviced a total of 4,393 homes in 2020. While the number of houses we serviced did not surpass our 2019 number, we did set a record in a different area for a grand total of 624.9 tons (up 52.2 from 2019), or 6,249 cubic yards, or 520.75 dump truck loads of woody biomass material that was hauled out of your communities (up 43.75 from 2019). This is the most tons our Neighborhood Chipping Program has hauled away since our program began. You all did some very much appreciated, hard work, during quarantine! Great work!

As this is fantastic news and a great achievement, one item that our program still struggles with is the number of homes that we serviced that did not properly sign up for the Neighborhood Chipping Program. The program serviced a total of 313 homes that did not properly register or sign up for the Neighborhood Chipping Program. This means that these 313 homes put slash material out at the curb during the designated chipping week and were serviced but were unaccounted for on our chipping list. While this number has drastically improved from 2019, we still want to keep working towards zero. For years our program has tried to be courteous and supportive of all residents that want to remove hazardous vegetation from their property, but we do need homeowners to help us by registering in effort to provide a more efficient chipping service. I believe the homeowners that did not register properly was due to an uncertainty on how to register with the program or simply a misunderstanding in the intent of the chipping program. Whatever the reason, I hope that we can count on your assistance to help "Share the Responsibility" and disseminate the message to homeowners on how to properly register their home each year and the intent of the Neighborhood Chipping Program. With your assistance, I believe we can reduce that number to zero and in doing so, our program can offer additional services and possibly additional chipping weeks for neighborhoods as accurate chipping numbers help our efficiencies in the services we can provide.

Regarding the 2021 Chipping Season, I have attached the 2021 Chipping Schedule for your reference and distribution. Please note we did shift some dates and neighborhoods around to accommodate

increasing demand and to accommodate shortened weeks due to holidays. Please let me know if there are any questions or concerns regarding the schedule or your chipping dates. Please also remind your neighborhood that our program will not pick up piles that are not registered on our chipping list or did not register with you (for those of you that collect the addresses for chipping on our behalf). Online registration for our Neighborhood Chipping Program is NOT currently active as we are working on a new registration platform that is more user friendly and will work with mobile devices. When the platform is active, we will let you know. Once active, homeowners can register through our website, www.coloradosprings.gov/wildfiremitigation or they are welcome to contact Melissa Hoffman at 719- 385-7493 or Melissa.hoffman@coloradosprings.gov with questions.

For the 2021 year, we also have Cost Share grant funding available as part of our Stipend Program. The Stipend Program provides grant funding to assist homeowners complete wildfire mitigation work on their property by hiring a licensed contractor and cost sharing with the Fire Department. The program offers a dollar-for-dollar match up to \$500 and must have involvement with the Fire Department on the front end to participate. Due to the funding received, we cannot reimburse residents for previous work completed or reimburse residents for their own work on their own property. If residents are interested in participating, they must be within one of the select neighborhoods in which we have funding for. The current neighborhoods where funding is available are; Friendship, Crescent, Kissing Camels, Mesa, La Posada, Panorama, the Broadmoor Bluffs area, the Old Broadmoor area, North Cheyenne Canon, the Stratton areas, the Skyway areas, and the Bear Creek area. If interested, please have residents contact Adam Wisely at 719-385-7368 or adam.wisely@coloradosprings.gov. Please know that the grant funding is first come — first serve and locations of funds may be subject to change as additional grant funding is received throughout the year.

For open space projects for the 2021 year, we currently have projects planned for the Cheyenne Mountain Zoo and hopefully Palmer Park. All projects will be funded utilizing grant funding obtained from various organizations and foundations from previous years and from a 2021 grant proposal for Palmer Park, in which we are hoping to be awarded. If there is an area(s) that is of concern to you or your neighborhood and you would like to see mitigation work completed, please contact Melissa Hoffman at 719-385-7493 or melissa.hoffman@coloradosprings.gov.

Due to COVID regulations, we do not currently have a Neighborhood Champions event planned for this spring. Depending on how this year goes, we will try to have an event this fall. Please stay tuned for additional details as the year progresses.

In closing, I want to thank each of you again for your continued support and unwavering dedication to helping the Colorado Springs Fire Department reduce the risk of wildfire to your own homes and your neighbors. Our small program of four full-time staff are dedicated to you and the 138 partnering neighborhoods we serve. We truly cannot do our work without your commitment and support. If there are any questions, concerns, or ways that we can better serve your community, please feel free to reach out to me directly.

I hope you all have a safe and healthy year!

Respectfully, Ashley Whitworth
Acting Wildfire Mitigation Program Administrator Colorado Springs Fire Department
375 Printers Parkway
Colorado Springs, CO 80910
719.385.7342 Ashley.Whitworth@coloradosprings.gov

ATTACHMENT 10 CHIPPING PROGRAM SCHEDULE

2021 Wildfire Mitigation Chipping Schedule (by Neighborhood)

| Neighborhood | Dates (Week of) | |
|------------------------|-----------------|------------|
| | 1st Round | 2nd Round |
| Big Valley | 6/28/2021 | 9/27/2021 |
| BRC | 8/30/2021 | |
| Broadmoor | 8/2/2021 | |
| Broadmoor Downs | 8/2/2021 | |
| Broadmoor Hills | 10/11/2021 | |
| Broadmoor Park | 10/4/2021 | |
| Canyons at Broadmoor | 10/11/2021 | |
| Cedar Heights | 4/19/2021 | 7/26/2021 |
| Columbia Rd | 4/26/2021 | 8/30/2021 |
| Comstock | 5/24/2021 | 10/18/2021 |
| Constellation | 6/7/2021 | 9/6/2021 |
| Country Broadmoor | 8/2/2021 | |
| Country Club | 5/10/2021 | 8/9/2021 |
| Cragmor | 7/12/2021 | |
| Discovery | 6/28/2021 | 9/27/2021 |
| Eagle Rock | 7/12/2021 | |
| Erindale | 5/3/2021 | 8/16/2021 |
| Falcon Estates | 11/1/2021 | |
| Friendship/Crescent | 4/26/2021 | 10/18/2021 |
| Garden Ranch | 5/31/2021 | |
| Gold Camp | 6/14/2021 | |
| Golden Hills | 5/31/2021 | 8/23/2021 |
| Greencrest | 5/10/2021 | 8/9/2021 |
| Hartsock | 6/21/2021 | |
| Hunters Point | 5/24/2021 | 8/16/2021 |
| Ivywild | 4/26/2021 | |
| Kissing Camels | 10/18/2021 | |
| Lower Broadmoor Bluffs | 10/11/2021 | |
| Mesa | 4/26/2021 | |
| Midland/Bott | 8/30/2021 | |
| Mountain Oaks | 10/4/2021 | |
| Mountain Shadows | 9/13/2021 | |
| North Cheyenne Cañon | 8/30/2021 | |

| Neighborhood | Dates (Week of) | |
|-----------------------------|-----------------|------------|
| | 1st Round | 2nd Round |
| Northface | 10/18/2021 | |
| Oak Valley | 5/24/2021 | 10/18/2021 |
| Oak Valley Ranch | 9/13/2021 | |
| Panorama | 4/26/2021 | |
| Peregrine | 5/17/2021 | 9/20/2021 |
| Pine Creek Estates | 10/25/2021 | |
| Pinecliff | 7/5/2021 | |
| Piñon Valley | 9/13/2021 | |
| Pleasant Valley | 6/21/2021 | |
| Pointe at Cheyenne Mountain | 10/4/2021 | |
| Pulpit Rock | 7/19/2021 | |
| Raven Hills | 5/31/2021 | 10/25/2021 |
| Reed Ranch | 9/13/2021 | |
| Rustic Hills | 8/23/2021 | |
| Skyway | 6/7/2021 | 9/6/2021 |
| Skyway Heights | 6/7/2021 | 9/6/2021 |
| Southface | 9/13/2021 | |
| Spires | 5/3/2021 | 10/4/2021 |
| St Andrews | 5/10/2021 | |
| Star Ranch | 10/11/2021 | |
| Stratton | 6/21/2021 | |
| Sunset Mesa | 7/19/2021 | |
| Suntide | 6/28/2021 | |
| Tamarron | 9/13/2021 | |
| Three Eagles | 8/30/2021 | |
| Thunderbird Estates | 10/25/2021 | |
| TOSHA | 6/14/2021 | 8/30/2021 |
| University Park | 7/12/2021 | |
| Upper Broadmoor Bluffs | 10/4/2021 | |
| Woodmen Oaks | 9/27/2021 | |
| Woodmen Valley | 11/1/2021 | |
| Woodstone | 9/27/2021 | |

Red = Holiday Week

Individual homeowners must register to participate. To register, call 719-385-7342 or visit coloradosprings.gov/wildfiremitigation and select Chipping Information.

*All chipping dates are the "Week Of" - material must be stacked curbside by 8:00AM Monday morning and will be picked up by the end of the week. Please refer to our chipping flier for pile stacking guidelines - **Addresses not registered and incorrectly stacked piles WILL NOT BE PICKED UP.***